



APPLICATION CHECKLIST

Please be advised in order to process your application you must include all the items listed below:

- 1. \$100.00 NONREFUNDABLE Cashier's CHECK, Money Order or CASH for processing fee
(For each applicant).
Make payable to: Oxford Property Group
**We DO NOT accept PERSONAL CHECKS
- 2. Completely executed and dated application.
- 3. Letter from Employer stating current salary, length of employment & position.
**If Self employed provide letter from accountant stating earnings for previous two (2) years.
- 4. Income Verification (All 3 items listed below are required)
 - a. Most recent W2
 - b. Copy of First 2 Pages of Tax Returns
 - c. Most recent 3 Paystubs
- 5. Most recent Bank Statement
- 6. Copy of Photo ID

Please ensure you complied with the above checklist before you mail or drop off your application.
All of the above documents are required per applicant. Incomplete applications will NOT be processed.

Thank you,

Oxford Property Group